	KANSAS CITY, MO. POLICE DEPARTMENT	DATE OF ISSUE	EFFECTIVE DATE	NO.
	PROCEDURAL INSTRUCTION	9-11-2014	9-11-2014	14-13
Operation 100 / Negotiator Response				AMENDS
REFERENCE P.I. - Persons with Mental and/or Substance Abuse Disorder; Clandestine Laboratory Operations		RESCINDS Procedural Instruction 04-8		

I. INTRODUCTION

The purpose of this Procedural Instruction is to give guidance for incidents when a sworn member is subject to an emergency situation involving a sniper attack, is confronted by an armed barricaded person, armed suicidal party or faced with a hostage situation. It is impossible to set forth exact procedures for every situation. Therefore, officers must exercise their judgment, based on training, experience, and knowledge of department policies and procedures when faced with unique and difficult situations.

II. GUIDELINES

- A. It is the primary responsibility of the Tactical Response Teams (TRT) to resolve emergencies involving sniper attacks, armed barricaded persons, armed suicidal parties, and hostage situations.
- B. Apprehension of suspects, protection of the crime scene and recovery of property are all secondary to the protection of life.
- C. If a person is threatening to harm themselves and also has the capacity of harming others (i.e., armed with a firearm), the appropriate response is an Operation 100.
- D. Operation 100's will be directed toward peaceful resolutions rather than tactical assault whenever possible.

III. TABLE OF ANNEXES

ANNEX A – Operation 100

ANNEX B – Negotiator Response

Darryl Forté
Chief of Police

Adopted by the Board of Police Commissioners this ____ day of _____ 2014.

Alvin Brooks
Board President

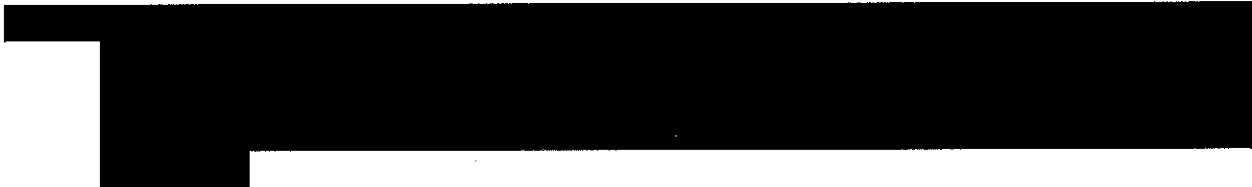
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OPERATION 100

- A. The initial responsibility of a sworn member who becomes aware of a situation involving a sniper, armed barricaded person, armed suicidal party or hostage **is the protection of life**. Sworn members will make every effort to stabilize these situations, keeping in mind that they differ from active shooter situations.
- B. Officers must exercise their best judgment, based on their own training, experience, and knowledge of department policies and procedures, when faced with unique and difficult situations.

Sworn members will:

- 1. Notify the dispatcher of the situation.
- 2. Request a Supervisor.
- 3. Request additional sworn members be dispatched to help maintain observation of the perpetrator and/or secure the area.
- 4. Attempt to contain and isolate the threat with the protection of life being the overall priority.



- D. The responding Supervisor will evaluate the incident.
- E. If an Operation 100 is necessary, the Supervisor will:
 - 1. Notify the dispatcher that an Operation 100 is in effect.
 - 2. Immediately evaluate the need to evacuate the affected area.
 - 3. Request an additional Supervisor to respond to the scene.
 - a. This allows the initial Supervisor to respond to the Command Post for debriefing and completion of the Operation 100 Checklist, Form 168 P.D.

- b. If an additional Supervisor is not available from the affected division, a Supervisor from another division will be dispatched.
4. Designate the assembly area for the Command Post [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
5. Secure the scene, using the Operation 100 Checklist, 168 P.D., as a guide.
6. Designate a sworn member whose duties will be to secure the Command Post and vehicles.
- *7. Designate a media staging area due to the inherent danger in the immediate area. Media will be allowed the same access as the general public at these scenes; however the intent is to enhance safety. Any questions regarding access should be directed to the Media Relations Office representative at the scene.
- *8. Assign a "log officer" and ensure that a log of radio traffic is properly maintained until relieved by Command Post personnel.
9. Respond to the Command Post and complete any additional information on the Operation 100 checklist after TRT personnel have taken responsibility for the scene.
- *10. Present the completed checklist to the permanent Command Post Log Officer. The checklist will remain within the Command Post for the duration of the Operation 100. After completion of the incident, the Operation 100 Checklist will be maintained in the After Action Response/Log File within the Special Operations Division Office (SOD).

- F. Unless specifically requested, access to the mobile Command Post during an Operation 100 will be limited to the following persons:
1. Chief of Police.
 2. Patrol Bureau Commander, Executive Officer, and Duty Officer.
 3. Commanders from the affected patrol division.
 4. TRT Commanders and designated personnel.
 5. Negotiation Team members.
 - *6. The TRT Commander may allow anyone he/she deems essential to access the Command Post during an Operation 100.
- G. The TRT Supervisor, upon arrival at the scene, will have overall authority and responsibility of the tactical phase until the arrival of the TRT Commander, who will then assume overall command of the Operation 100.
- H. After Tactical Response Team personnel have taken responsibility for the scene, all members and the Supervisor at the scene, after being personally relieved by TRT personnel, will report to the Command Post assembly area for debriefing and reassignment until the Operation 100 has ended.
- I. When hazardous devices are suspected or encountered in clandestine laboratories, TRT Supervisors and Commanders will coordinate their actions with the Bomb and Arson Section and the Narcotics and Vice Division. The Communications Unit will also be notified.
- J. All Patrol Division Supervisors will maintain an adequate supply of the Operation 100 Checklist, Form 168 P.D.
- K. When the Operation 100 ends, the TRT Commander will notify the Communications Unit that the Special Operations frequency will no longer need to be monitored and may be secured.

NEGOTIATOR RESPONSE

- A. Officers having contact with a person threatening suicide, who is believed to have the means available, shall take appropriate action to minimize the danger to themselves and others. Police response will be directed toward successful negotiation with suicidal subjects when it can be done within a reasonable margin of safety. A Negotiator Response shall consist of at least [REDACTED]
- B. The supervisor shall evaluate the incident and make a decision regarding a negotiator response. If necessary, the supervisor may:
 - 1. Designate an assembly area.
 - 2. Request a Negotiator response through Communications.
- C. The Communications Unit Supervisor will notify the negotiator supervisor, a negotiator, the affected TRT commander, and the Media Relations Unit.
- D. The responding negotiators will work under the supervision of the TRT commander or designee.
- E. Members of the Negotiation Team will be notified by the Communications Unit to respond to all Operation 100's.
- F. Will work under the direct supervision of the TRT Commander or designee.
- G. After TRT personnel have taken responsibility for the scene, all officers and the sector sergeant may return to normal duties at the discretion of the TRT commander.
- H. Officers must exercise their best judgment, based on their own training, experience, and knowledge of department policies and procedures, when faced with unique and difficult situations.